Date: **Wednesday 15th May 2024**

Start: 6.30pm

At: Melksham Without Parish Council, First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES

Remote access via Zoom also available
To Join Zoom Meeting:

Meeting ID: 279 181 5985

Passcode: 070920

Click link below:

https://us02web.zoom.us/j/2791815985?pwd=Y2x5T25DRlVWVU54UW1YWWE4NkNrZz09

Melksham Neighbourhood Plan Steering Group AGENDA

1. **Welcome & Housekeeping**
2. **To note apologies**
3. **Declarations of Interests**
4. **Public Participation**
5. **To consider if any items to be considered in closed session as confidential (Agenda items 6b, 7, 8 & 9)**

6. a) To agree **Minutes of Meeting** held on 3rd April 2024
   b) To agree Confidential Notes to accompany meeting notes, 3rd April.

7. To receive feedback from stakeholder discussions further to decisions made at the last Steering Group meeting.

8. To agree way forward for Regulation 14(B) consultation
   a) Scope of changes to Reg 14(B) version of Plan & evidence documents
   b) Timescales for consultation
   c) Publicity
   d) Drop in events

9. To approve the draft text for the Development Management policies, designations and allocations in the reviewed Neighbourhood Plan 2
   a) For Reg 14(B) version
   b) For Submission version

10. **Technical Support Packages/Evidence Document Update**
    a) To note revised Car Park Audit now received
    b) To note update on SEA (Strategic Environmental Assessment) and screening for HRA (Habitat Regulations Assessment)
    c) To consider quotation for addendum to Viability Assessment

11. **Finance:** To approve invoices received and additional budget required.

14. To agree date and venue of **Next Steering Group Meeting** (Weds 5th June)